

ELAHI COTTON MILLS LIMITED

NOTICE OF 54<sup>TH</sup>  
ANNUAL GENERAL MEETING



Notice is hereby given that 54<sup>th</sup> Annual General Meeting of the Shareholders of the Company will be held at the Registered Office of the Company at 270-Sector I/9, Industrial Area, Islamabad on October 25, 2024 at 10.00 a.m. to transact the following business:-

1. To Confirm the minutes of the 53<sup>rd</sup> Annual General Meeting.
2. To consider, approve and adopt the Chairman's Review Report, the Reports of Directors and Auditors together with Audited Financial Statements of the Company for the year ended June 30, 2024.
3. To appoint Auditors of the Company for the next financial year and to fix their remuneration. The Audit Committee and Board of Directors have recommended for reappointment of M/s. BDO Ebrahim & Co, Chartered Accountants, Islamabad as external Auditors.
4. To transact any other ordinary business of the Company with the prior permission of the Chairman.

BY ORDER OF THE BOARD

  
(MAHFOOZ ELAHI)  
Chief Executive

Islamabad,  
October 03, 2024.

NOTES:

1. In order to facilitate and for the safety and well-being of the shareholders, the Company in addition to convening a physical meeting, has also arranged the attendance of the shareholders virtually through video link facility. The shareholders who are interested in attending the AGM proceedings online may send the below information along with the valid copy of both sides of CNIC with the subject "Registration for AGM of Elahi Cotton Mills Limited" at elahicotton@gmail.com for their appointed proxy's verification. Such information should be sent from their duly registered valid email ID for the registration purposes latest by October 21, 2024.

Shareholder's Name	Folio / CDC No.	No. of shares held	CNIC No.	Cell No.	Registered Email ID

- A detailed procedure shall be communicated through the email directly to the shareholders who have provided their valid email IDs and the same shall be placed at the Company's website: <https://www.elahicotton.com> in the investor relations section. The shareholders can also provide their comments/suggestions for the agenda items of the AGM at the above email address. Members are therefore, encouraged to attend the AGM through video link or by consolidating their attendance through proxies.
2. The Share Transfer Books of the Company will be closed from October 19, 2024 to October 25, 2024 (both days inclusive). Transfers received at the office of Share Registrar M/s. Corplink (Pvt) limited, Wings Arcade, I-K Commercial, Model Town, Lahore: at the close of business on October 18, 2024 will be treated in time for attending the Annual General Meeting. The Company shall arrange all protective measures to the participant in this AGM.
  3. A member entitled to attend and vote in the meeting is authorized to appoint any other member a proxy to attend, speak and vote for him or her. In order to valid, an instrument of proxy and the power of Attorney or other authority (if any) under which it is signed, or a notarially certified copy of such power or Authority, must be reached at the Registered Office of the Company not less than 48 hours before the time of the Meeting.
  4. Any individual Beneficial Owner of CDC, entitled to vote at this meeting must bring his/her original CNIC with him/her to prove his/her identity, and in case of proxy, a copy of shareholders attested CNIC must be attached with the proxy form and shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or passport at the time of attending the meeting. Representatives of corporate members should bring the usual documents required for such purpose.
  5. In compliance with SECP notification No. 634(I)/2014 dated July 10, 2014, the audited financial statements and reports of the Company for the year ended June 30, 2024 have been placed on the Company's website: [www.elahicotton.com](http://www.elahicotton.com) for the information, download and review of shareholders.
  6. In accordance with the provisions of Section 72 of the Companies Act, 2017 and subsequent directive received from the Securities & Exchange Commission of Pakistan on the subject, the Company hereby requests the physical shareholders to Convert their Physical Shares into Book-Entry Form through Investor Accounts Services of Central Depository Company or any Participant/TRE Certificate-holder of the Pakistan Stock Exchange Limited.
  7. Members are requested to immediately inform the Company or our Share Registrar M/S. Corplink (Pvt) Limited, Wings Arcade, I-K, Commercial, Model Town, Lahore, of any change in their registered address and provide valid and legible photocopies of CNIC, if not provided earlier.

8. Number of Dividend amount pertaining to various shareholders are lying outstanding/unclaimed. List of such shareholders is available at Company's website [www.elahicotton.com](http://www.elahicotton.com). Such shareholders are requested to contact Share Registrar of the Company (at the above mentioned address) or Company Secretary, for any further detail for payment thereof.
9. Pursuant to SECP Circular No. 10 of 2014 dated May 21, 2014, if Company receives Consent Form from at least five members or any member holding aggregate 10% or more shareholding residing at geographical location to participate in the meeting through video conference at least 10 days prior to the date of meeting, the Company shall arrange video conference facility in that city subject to availability of such facility in that city. To avail this facility please provide following information and submit to registered office of the Company:

I/We \_\_\_\_\_ of \_\_\_\_\_ being a member of Elahi Cotton Mills Limited, holding \_\_\_\_\_ ordinary shares as per Register Folio/CDC Account No. \_\_\_\_\_ hereby opt for video conference facility at \_\_\_\_\_ Signature of Member(s)

The Company's Annual Audited Financial Statements for the year ended June 30, 2024 along with Directors and Auditors Reports are available on the Company's website at [www.elahicotton.com](http://www.elahicotton.com). Alternatively, shareholders can access the financial statements by scanning the QR code. However shareholders may request to provide hard copy of the Annual Accounts.